

September 22, 2021

RE: Online Bill Pay Setup

Greetings Avimor Community,

You will be able to set up your new customer portal and online bill pay starting October 1, 2021.

Customer Portal

You will now be able to access your account 24/7 and use secure online bill payment.

New features available through the customer web portal include:

- Secure online bill payment by credit card or e-check (ACH)
- Sign up for reoccurring payments
- Request new service, transfer service or update account information
- View bills and account history
- Viewable on mobile devices
- "Quick Pay" one-step payment option

How to activate your customer portal

To set up your AWRC account, and pay your bill online, follow these steps:

1. Visit <u>www.puttman.com/utilities/avimor-water-reclamation-company/</u> and click "Pay My Bill"



- 2. Initiate the Registration Wizard by clicking the "Click Here to Register A Portal Login"
- 3. Have your Account Number from your most recent invoice ready.
- 4. Complete the steps on the screen to create your user account

Questions?

Please visit the AWRC website for access to FAQs and your customer account. Should you have additional questions or need help, please email <u>customerservice@puttman.com</u> or call our customer service staff by phone at (971) 703-4242.